

REFERENCE FORM



Please type or print

Applicant's Name: _____

Reference's Name: _____

Program Name: _____

Catholic Volunteer Network fosters and promotes full-time domestic and international faith-based volunteer service opportunities for people of all ages, backgrounds, and skills. As the leading membership organization of Christian volunteer and mission programs, we support and enhance the work of our members through volunteer recruitment, training and resources, networking opportunities, and advocacy.

The applicant has chosen to apply to one or more of our member programs. Your candid comments will aid in the discernment process of those programs. No applicant is rejected on the basis of a single reference. This reference, along with the completed application packet, may be reviewed by a member of a screening committee, staff and supervisory staff at a potential service site. **Your comments will not be shared with the applicant.**

About Redeemer Ministry Corps

Redeemer Ministry Corps is a long-term volunteer program, sponsored by the Sister's of the Redeemer that seeks to provide a caring, comforting and healing presence to vulnerable populations through service in healthcare, social work and environmental care. Volunteers live together in community and serve full-time in ministries of the Sisters of the Redeemer.

Redeemer Ministry Corps volunteers are women and men who desire to make a difference in the lives of others, live in a communal setting and have the opportunity to foster their faith life, develop friendships and live a simple lifestyle.

Submission Instructions

Please email your completed form as an attachment to lmehalick@holyredeemer.com

If you wish to complete the form by hand, references can be mailed in a signed/sealed envelope to:

*Redeemer Ministry Corps
Attn: Lisa Mehalick
1600 Huntingdon Pike
Meadowbrook, PA 19046*

Questions?

Please email us at lmehalick@holyredeemer.com or call us at 215-914-4116

Please complete the following pages. Thank you.

1. In what capacity have you known the applicant? For how long?

2. Some of our core values are mentioned below. In your experience of knowing this applicant, how is s/he compatible with these values?

- We work from Gospel-based principles.
- We promote social justice for all, standing in solidarity with the poor.
- We strive to be inclusive and collaborative.
- We commit to excellence in the quality of our services.

3. What are the applicant's strengths and challenges in working and/or living with others?

4. Please describe an experience in which you have seen the applicant respond to an interpersonal conflict and his or her style of communicating in the situation.

Please highlight or circle the number that best fits the applicant for each characteristic below:

1 – Above Average (exceptional, overall excellent skills and strength)

2 – Average (meets expectations, usually cooperative, willing and able)

3 – Below Average (Area of concern, possible area for growth)

N/A – Not Applicable (based on my experience with the applicant I am unable to evaluate in this category)

Characteristics					Comments (Optional)
Sense of humor	1	2	3	N/A	
Maturity	1	2	3	N/A	
Emotional stability	1	2	3	N/A	
Ability to get along with others	1	2	3	N/A	
Common Sense	1	2	3	N/A	
Dependability	1	2	3	N/A	
Tact	1	2	3	N/A	
Ability to make decisions	1	2	3	N/A	
Initiative	1	2	3	N/A	
Flexibility	1	2	3	N/A	
Ability to accept criticism	1	2	3	N/A	
Creativity	1	2	3	N/A	
Effective use of time	1	2	3	N/A	
Ability to express feelings	1	2	3	N/A	
Ability to work alone	1	2	3	N/A	
Ability to work with others	1	2	3	N/A	
Ability to accept supervision	1	2	3	N/A	
Ability to work under pressure	1	2	3	N/A	
Ability to adapt to new or unstructured situations	1	2	3	N/A	
Ability to process and reflect on life experiences	1	2	3	N/A	
Ability to hold confidences	1	2	3	N/A	

5. Overall, how would you describe the applicant? (Please choose one)

Highly Recommend

Recommend

Recommend with Reservations

Do Not Recommend

6. Is there anything else about this candidate that you would like to share?

Typed Signature _____

Date _____

Occupation/Title _____

Phone _____

Email Address _____

Address _____